TFG MEDICAL AID SCHEME

Administered by Discovery Health

Contact details
Tel: 0860 123 077 • PO Box 652509, Benmore 2010 • www.tfgmedicalaidscheme.co.za

Ex Gratia Application Form

Who we are

The TFG Medical Aid Scheme (referred to as 'the Scheme'), registration number 1578, is a non-profit organisation, registered with the Council for Medical Schemes. Discovery Health (Pty) Ltd (referred to as 'the administrator') is a separate company and an authorised financial services provider (registration number 1997/013480/07). We take care of the administration of your membership for the Scheme.

What is ex gratia?

Ex gratia is a discretionary consideration by TFG Medical Aid Scheme, where the Scheme believes that an exceptional situation exists which warrants funding. An ex gratia is not a benefit defined within the Scheme rules and should not be used to replace or supplement the existing benefits. The Scheme's Ex Gratia Committee reviews the exceptional clinical circumstances and extreme financial hardship of each individual application, while considering fairness to the overall membership. As ex gratia is discretionary, the decisions made will not set a precedent, determine future benefits or affect TFG Medical Aid Scheme's rights in any way. All applications must be made before the expenditure is incurred. Only in exceptional circumstances will advancement or increase of benefit limits be considered.

How do I apply for Ex Gratia funding?

This application form and all documents need to be signed by the member and doctor. Please complete the application in full, attaching all the relevant information.

Members registered on TFG Health need to submit the following documents:

1. The Main Member and/or Spouse's most recent salary slip or pension advice and three month's current bank statements
2. Copy of latest available tax assessment form issued by South African Revenue Services ("SARS") - please provide motivation if not available with reasons
3. All relevant income and expenses that may support the application
4. All members whether registered on TFG Health or TFG Health Plus must provide the following with this application:
   a. All relevant and current clinical and supporting clinical information e.g. radiology, pathology, treating doctor/practitioner motivation
   b. Detailed cost effective quotes on the treatment requested or if retrospective, current account statement and relevant claims
   c. Motivation for application by member

Fax the completed and signed form and attachments to 011 539 2239 or email them to **INHOUSE_EX_GRATIA@discovery.co.za**

1. Member details

Date of application D D M M Y Y Y Y

Title | Initials | Surname

First name/s (as per identity document)

Plan option

Postal address

Code

Residential address

Code

Age

Membership number | Plan type

TFGEGA001

The latest version of the application form is available on www.tfgmedicalaidscheme.co.za.
Alternatively members can phone 0860 123 077 and health professionals can phone 0860 44 55 66.

Identity Number

Names of dependants	Age

2. Details of person in respect of whom the application is made

Name

Date of commencement D D M M Y Y Y Y

Contact name

Telephone (work) (home)

3. How we can communicate the decision to you

Telephone Fax Email Post

Details of above

4. Medical Report to be completed by medical practitioner

Diagnosis (or attach doctor's detailed letter of motivation and photographs)

Medical history

Treatment and medication required (attach detailed quotation from medical practitioner or service provider)

TFGEGA001

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Member's motivation

Doctor's name

Signature

Practice number

Date D D M M Y Y Y Y